



NIAGARA LUTHERAN HEALTH SYSTEM

5959 Broadway Lancaster, New York 14086
(716) 684-0202 Fax: (716) 206-0484

Requirements for Volunteers / Student Interns

Volunteers/Interns are integral to the well-being of our residents and staff – we need you!
NY State has a few regulations that must be followed and some required documents before you can begin.
All volunteers must be a minimum age of 16, serve a minimum of 20 hours, and adhere to our dress code.

FIRST: Please fill out and submit the application form to the address below.

After the application is received, you will be contacted and given a date to have a health assessment and to attend orientation.

You must have all of these items with you at the time of the health assessment:

1. A copy of a recent physical
2. A note from your physician stating you are able to volunteer without restrictions
3. Immunization records of MMR vaccine (Measles, Mumps, Rubella):
 - a. Proof of 1 MMR vaccination or titre (MMR) if born prior to 1/1/57
 - b. Proof of 2 MMR vaccinations or titre (MMR) if born after 1/1/57
4. Proof of flu shot (or you will need to wear a mask that we will supply, as required by the DOH).
Documentation needs to include:
 - a. Date of vaccination
 - b. Name of individual who ordered or administered the vaccine
 - c. Business address of individual who ordered or administered the vaccine
5. Proof of PPD (given within one month). If unable to receive a PPD due to known history of tuberculosis or positive reaction to the PPD test in the past, you are required to provide a copy of your last chest x-ray report completed within the past 2 years.
6. Two forms of identification:
 - a. Driver's license (or other government issue ID)
 - b. Social Security card

Niagara Lutheran Health System will:

1. Have you complete a health assessment
2. Give you a PPD (Tuberculin test) and flu shot if needed/available
3. Schedule you for a mandatory general orientation
4. Have you sign paperwork (police background check, photo release, etc.)

Dress Code - Please do not wear/use these items while volunteering:

Sweatshirts or t-shirts	Visible undergarments
Mini-skirts, shorts	Jeans and clothing of denim material
Fanny packs	Clothing with objectionable slogans
Hoop or dangling earrings	Excessive hair ornaments
Personal cell phone or pager	Hand-held electronic devices (iPODs, MP3 players)

Any questions?

Please Contact: Wemillie Arellano-Likos

HR Generalist

684-0202, Ext 1813 Fax: 206-0484

Looking Forward To Having You Join Us!